



Leigh-on-Sea Town Council

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Chairman: Cllr Valerie Morgan
Vice Chairmain: Jill Healey
Town Clerk: Helen Symmons

MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE
HELD AT 7.30PM ON TUESDAY 19TH JUNE 2018
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Valerie Morgan (Chairman), Anita Forde, Jill Healey, Carole Mulroney, Declan Mulroney, Caroline Parker

Also in attendance: Cllr Keith Evans (from minute 110), Vivien Rosier (from minute 110), Emily Dean (Events & Projects Officer), and Helen Symmons (Town Clerk)

The meeting opened at 7.30 pm

1. CHAIRMAN'S OPENING REMARKS AND HOUSEKEEPING ANNOUNCEMENTS

The Chairman welcomed members and made the appropriate housekeeping announcements.

The Chairman discussed her attendance at two recent and successful events for Friends of Leigh Library Gardens and Blade Education.

2. APOLOGIES FOR ABSENCE

Cllr: Father Clive Hillman

3. DECLARATIONS OF MEMBERS' INTERESTS

None.

4. TO APPROVE MINUTES OF THE MEETING ON 17TH APRIL 2018.

The minutes of 17th April 2018 were **AGREED** as a correct record and signed by the Chairman.

5. PUBLIC REPRESENTATIONS

None.

6. TOWN CLERK'S REPORT

The Committee **NOTED** the report.

EVENTS

7. COMMUNITY DAY REPORT BY EVENTS & PROJECTS OFFICER

The Committee **NOTED** the report and congratulated the Events & Projects Officer on a successful event.

8. SUMMER SEASON ON STRAND WHARF REPORT

The Committee **NOTED** the report.

9. CHRISTMAS LIGHTING PROGRAMME

The Committee **RESOLVED** that the cost of fixings for the new decorations along the London Road of £400 + VAT be funded from the Leigh Lights Repairs/Renewals Budget and that the cost of column testing 22 columns £1,750 + VAT be funded from the column testing budget. The residual will come from the Leigh Lights EMR.

The Committee **RESOLVED** that the existing contractors be awarded a 3-year contract from 2019/20 for £9,600 + VAT per year for the installation and storage of the Christmas street decorations. This will be reflected in future E&L budgeting which will be approved by P&R and Council in the budget setting procedure.

ALLOTMENTS

10. ALLOTMENT REPORT

The Committee **NOTED** the report.

11. 2018/2019 RENTAL AND WATER CHARGES

The Committee **RESOLVED** the increase in water charge for 2018/19 and that the rental charges will be invoiced as per the schedule (advised to tenants in October 2017).

COMMUNITY TRANSPORT TRIPS SCHEME

12. ADMINISTRATION REPORT BY MARKETING AND PROFILE OFFICER

The Committee **NOTED** the report.

FARMERS' MARKET

13. ADMINISTRATION REPORT BY FINANCE OFFICER

The Committee **NOTED** the report.

OTHER E & L MATTERS

14. FRIENDS OF LIBRARY GARDENS

The Committee **NOTED** the dates and Cllr Morgan will continue to share any future dates.

15. LEIGH REGATTA

Following a proposal (Cllr Morgan, seconded Cllr Forde), the Committee **RESOLVED** to host a Councillor led stall at Leigh Regatta on Sunday 9th September and the Marketing & Profile Officer to investigate appropriate 'Good for Leigh' branded give-aways to be funded from the Good for Leigh Budget.

16. GUMDROP BINS

The Committee **RESOLVED** to not implement the Gumdrop Bins at this time but to continue to review this initiative.

17. MERCHANT NAVY DAY

Following a proposal (Cllr Morgan, seconded Cllr C Mulroney), the Committee **RESOLVED** to fly the Red Ensign at Strand Wharf on Monday 3rd September with a small flag-hoisting ceremony.

FINANCIAL

18. ENVIRONMENT & LEISURE BUDGET 2017/18

The Committee **NOTED** the report.

CONFIDENTIAL

19. MOTION TO EXCLUDE PUBLIC AND PRESS – THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Committee **RESOLVED** that in view of the business to be transacted, the public and press be excluded and instructed to withdraw – SO3(d) – contractual.

20. EARTH ANGEL ALLOTMENT SCHOOL

Cllr Rosier joined meeting 8.15 p.m.

Cllr Evans joined meeting 8.25 p.m.

The Committee considered the information provided fully. However, it did not answer all the queries raised from the previous meeting and differed from what was originally proposed and discussed.

It had already been established and advised that the use of the personal plots was not an option, hence the site visit agreement.

The Committee therefore **RESOLVED** not to accede to the proposal made and that Earth Angel Allotment School does not have permission to operate from the allotment site.

The meeting closed 8.30 p.m.